

COLUMBIA UNIVERSITY



Physics Department
Pupin Hall, Room 704
Mail Code 5255
538 West 120th Street
New York, NY 10027
(212)-854-3367 Fax: (212)-854-3379

Voucher No.

Today's Date:

Void after 30 days

Maximum Expenditure \$

175

Vendor Information:

Organization: Physics

Name:

Representative: John Carr III

Address:

Charging Project #: UR003343-01-25000-40000076

TAX I.D. #: 127902

Telephone#: 212-865-1234

Fax #: _____

Payee: When signed by a Physics administrator, this voucher authorizes the representative of the event group to make a one-time on behalf of the organization.

Enter Event Group Name: _____ Representative Contact: _____

Vendor: This voucher must accompany the invoice for **no more than the amount authorized above for this purchase.**
No alcohol may be purchased unless noted above by a Physics administrator.

University Departments: Charges to the account number above may not exceed the authorized amount.

Order Details:

Event Date:	Event Name:	No of Participants:
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
		Total Expenditure: \$ _____

Delivery Instructions:

Date: _____

Time: _____

Event Location: _____

Attention: _____

Contact #: _____

Physics Authorization

